



COUNTY OF SANTA CLARA

Office of Supportive Housing
Housing and Community Development Program

Draft Consolidated Annual Performance and Evaluation Report (CAPER)



Quetzal Gardens, San Jose

HUD Program Year 2023 County Fiscal Year 2024

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Santa Clara Urban County (Urban County) program focuses the use of its Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) funding on a combination of housing and community development activities, along with public services directed towards assisting low-moderate income individuals and families. The bulk of federal assistance is committed to housing development. The Program Year 2023 (County FY 2024) Consolidated Annual Performance Evaluation Report (CAPER) captures the expenditures, accomplishments, and progress made on the strategies and goals outlined in the approved 2020-2025 Consolidated Plan (Con Plan), for the CDBG and HOME programs approved by the Santa Clara County Board of Supervisors on May 2, 2023.

The CAPER outlines achievements in affordable housing, homeless services, and community development programs and covers the time period starting July 1, 2023, to June 30, 2024. It also includes activities funded in previous fiscal years with accomplishments reported during FY 2024. During the reporting period, there were \$1,001,971 in CDBG expenditures, \$384 in CDBG-CV expenditures, and \$93,450 in HOME expenditures.

During the reporting period, a housing development was identified to receive HOME funding. The HOME funds will be expended during the next reporting period.

The following accomplishments were achieved during Program Year 2023 (County FY24):

PY23 (County FY 24) Accomplishments:

- The program helped 44 low-income homeowners complete deferred maintenance or emergency repairs to their residences. (Activity 1880)
- Through 15 Professional Service Agreements with community-based organizations, 2,376 low-income individuals were assisted with shelter, housing, legal services, counseling, and other supportive services.
- A total of 94 low-income individuals were assisted with fair housing issues (Activity 1872).

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Essential services for special needs populations.	Affordable Housing	CDBG: \$1,000,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3180	7422	233.40%	1473	1748	118.67%
Increase affordable and supportive housing.	Affordable Housing	CDBG: \$2,310,000 HOME: \$2,300,000	Rental units constructed	Household Housing Unit	60	203	338.33%	20	0	0.00%
Increase affordable and supportive housing.	Affordable Housing	CDBG: \$2,310,000 HOME: \$2,300,000	Housing for Homeless added	Household Housing Unit	0	132				
Maintain, improve and expand community facilities	Non-Housing Community Development	CDBG: \$800,000	Public Facility or Infrastructure Activities other than Low/Moderate	Persons Assisted	250000	98241	39.30%	14500	0	0.00%

			Income Housing Benefit							
Preserve existing affordable housing.	Non-Housing Community Development	CDBG: \$2,105,000 HOME: \$1,500,000	Homeowner Housing Rehabilitated	Household Housing Unit	250	190	76.00%	52	44	84.62%
Prevent and Reduce Homelessness.	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$500,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	700	1079	154.14%	387	538	139.02%
Prevent and Reduce Homelessness.	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$500,000	Homeless Person Overnight Shelter	Persons Assisted	1520	589	38.75%	76	0	0.00%
Promote Fair Housing County-wide.	Non-Housing Community Development	CDBG: \$240,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	250	568	227.20%	141	184	130.50%

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan,

giving special attention to the highest priority activities identified.

The Con Plan identified seven funding priorities:

1. Increase affordable and supportive housing.
2. Promote fair housing Countywide.
3. Maintain and expand activities designed to prevent and reduce homelessness.
4. Preserve existing affordable housing.
5. Provide essential services for special needs populations.
6. Maintain, improve and expand community facilities and spaces; and
7. Strengthen employment and workforce opportunities.

Actions undertaken during Program Year 2023 (County FY24) were consistent with the primary goals and objectives of the Con Plan. All Program Year 2023 funding was directed towards these priorities, resulting in direct benefits to a large number of Santa Clara County residents. Funding was used for a variety of activities targeted at reducing poverty, helping families and seniors remain in their homes, development of new affordable housing and repair of existing housing, and accommodations for homeless families and individuals.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

Table 2 – Table of assistance to racial and ethnic populations by source of funds

	CDBG	HOME
White	1,579	0
Black or African American	317	0
Asian	389	0
American Indian or Alaskan Native	21	0
Native Hawaiian or Other Pacific Islander	8	0
American Indian/ Alaskan Native & White	9	0
Asian & White	5	0
Black/ African American & White	4	0
Amer. Indian/ Alaskan Native & Black/ African Amer.	9	0
Other multi-racial	173	
Total	2,514	0
Hispanic	772	0
Not Hispanic	1,742	0

Narrative

The table above outlines the racial and ethnic status of families assisted with CDBG. There was a total of 2,514 persons assisted with CDBG. Of the 2,514 persons, 772 were Latino/Hispanic.

Please see the attached table to see CDBG Beneficiaries by Racial/Ethnic Category.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Table 3 - Resources Made Available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,035,897	1,001,971
HOME	public - federal	1,268,560	\$93,449.72

Narrative

During the reporting period, \$1,001,971 in CDBG funds were spent. In addition, \$384.03 in CDBG-CV resources were spent for admin only. Lastly, \$93,449.72 in HOME funds were spent.

Identify the geographic distribution and location of investments

Table 4 – Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	100		

Narrative

The Urban County has not established specific target areas to focus the investment of entitlement funds (the "Citywide" target area listed in the table is not in use).

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The County leverages federal, state, and local resources to support populations in need. During HUD Program Year 2023 (County FY 2024), various housing activities were funded, including long-term affordable housing development projects.

In November 2016, Santa Clara County voters approved the Measure A Housing Bond. The Housing Bond provides the County with an opportunity to partner with cities, residents, and the affordable and supportive housing community to significantly address the housing needs of the community's poorest and most vulnerable residents. The County takes an active role in developing, financing, and supporting various types of affordable housing.

Through various actions, the County Board of Supervisors has approved funding to support 53 new construction developments and seven acquisition and/or rehabilitation developments. As of June 2024, 27 developments are in operation; 16 developments are under construction; one development has recently secured all financing and will start construction in the next three months; 15 developments have secured their entitlements and are in the process of securing additional financing, including tax-exempt bonds, tax credits, and other financing options; and one is working on securing entitlements. The County is actively working with the development community to apply for every funding opportunity to accelerate the pace of progress including pursuing funding through the State of California programs and tax credits.

Table 5 – Fiscal Year Summary - HOME Match Report

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	21,766,828
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	21,766,828
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	21,766,828

Table 6 – Match Contribution for the Federal Fiscal Year								
Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

HOME MBE/WBE report

Table 7 – Program Income				
Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	\$334,240	0	0	\$334,240

Table 8 - Minority Business and Women Business Enterprises						
Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
		Contracts				
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 9 – Minority Owners of Rental Property						
Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

Table 11 – Number of Households

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	10	0
Number of Non-Homeless households to be provided affordable housing units	45	44
Number of Special-Needs households to be provided affordable housing units	0	0
Total	55	44

Table 12 – Number of Households Supported

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	10	0
Number of households supported through Rehab of Existing Units	45	44
Number of households supported through Acquisition of Existing Units	0	0
Total	55	44

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The County did not meet its goal for PY23 of providing new affordable housing units. The County is working diligently to identify projects that meet CDBG and HOME guidelines in order to continue to fund new units. A HOME project has been identified and funds will be allocated and drawn on in the upcoming Program Year. During this program year, there have been some challenges in the number of households that could be supported through the rehabilitation of existing units. The County's partner, which provides emergency repairs has faced a number of challenges, however, they have come very close to meeting their annual goal. The CDBG subrecipient has seen an increase in construction materials and labor. In addition, they have experienced staff turnover which has led to delays in processing applications and determining income-eligibility for prospective clients.

Rebuilding Together Minor Repair/Maintenance Program: During the program year, Rebuilding Together provided home safety repairs, mobility and accessibility improvements to 44 extremely-low to moderate income owner-occupied homeowners. Repairs were provided at no cost to the households. Through this activity, critical repairs were completed, and the safety of the living environment was improved by eradicating hazardous conditions, producing a more secure, safe, and healthy living environment for homeowners to age in place. The program helps improve the quality of life of aging and/or physically challenged adults and families by providing a suitable living environment through home maintenance repairs focused on safety, energy efficiency, and accessibility.

Discuss how these outcomes will impact future annual action plans.

The County will continue to work with its partners, which provides emergency repairs to address the challenges in meeting the annual goals. In addition, the County will continue to actively work with the development community to apply for every funding opportunity to accelerate the pace of progress including pursuing funding through the State of California programs and tax credits.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Table 13 – Number of Households Served

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	27	0
Low-income	15	0
Moderate-income	2	0
Total	44	0

Narrative Information

Of the people served with affordable housing activities 27 are extremely low-income (27 homeowners) 15 are low-income (15 homeowners), and 2 is moderate-income (2 homeowner).

The County continues to take an active role in the development of affordable housing. The County has provided funding to housing developers through the 2016 Measure A Affordable Housing Bond. There are 53 affordable and/or supportive housing developments that have been completed or are currently under construction.

Progress on these developments is available on the County’s Office of Supportive Housing website:

<https://osh.sccgov.org/housing-community-development/developer-led-projects>

Progress to date to develop more affordable housing with CDBG and HOME funds includes the following:

- Distel Circle (Activity #1838): As part of the County's effort to develop more affordable housing. During PY21 (County FY22), the County used CDBG funds to acquire a property at 330 Distel Circle in Los Altos, California 94022. The affordable housing development, Distel Circle, sits on a 0.87 acre site and is being developed by EAH Housing. The proposed development will consist of 90 total units for families and individuals earning 30-80% of the Area Median Income, including 22 permanent supportive housing units for formerly homeless residents.

During PY23, a modification request for approved design review permit and conditional use permit was approved on June 25, 2024. The County's Board of Supervisors approved an additional funding increase of \$10M for the project, including \$7.8M of Measure A funds, \$2.4M of HOME funds, and \$400K of additional NPLH funds. The project will be applying for 4% federal and state tax credits in August 2024. Additional information about this project is available through the County's development partner website at: <https://www.eahhousing.org/330distelcircle/>.

- Royal Oak (Activity #1831): CDBG funds were used to acquire a property at 15440 Monterey Road, Morgan Hill, California 95037. Construction of the development is completed, and its temporary certificate of occupancy was received on June 26, 2024. The property is in operation and is approximately 90% leased up.
- Meridian Block 15 (Activity 1859): HOME funds were used to acquire a property at 365 South Mathilda Ave., Sunnyvale, CA 94086. The land was used to develop an affordable housing project. Construction on the project was completed during PY23 and certificate of occupancy was received on December 1, 2023. This project is fully leased up and reserves 23 units to serve individuals with Intellectual and Developmental Disabilities and their families. Project has officially changed its name to Meridian.
- Mitchell Park (Activity # 1863): The Santa Clara County Board of Supervisors (BOS) approved a loan of up to \$12,000,000 for predevelopment, construction, and permanent financing in connection with the development of a 50-unit affordable housing project commonly known as Mitchell Park Place located at 525 E. Charleston Road in Palo Alto, California. The County Funding is to be drawn from a \$11,000,000 allocation of County's general funds for the development of affordable housing for extremely low-income and very low-income persons with intellectual or developmental disabilities and \$1,000,000 from the County's HOME Investment Partnership Program grant to support Intellectual and Developmental Disabilities (I/DD) housing development.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)
Evaluate the jurisdiction’s progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County’s Office of Supportive Housing is an integral part of all countywide efforts to end homelessness and played a critical role in developing the 2020-2025 Community Plan to End Homelessness. The Community Plan outlines three main strategies to reduce and end homelessness: Strategy 1: Address the root causes of homelessness through system and policy change; Strategy 2: Expand homelessness prevention and housing programs to meet the need; Strategy 3: Improve quality of life for unsheltered individuals and create healthy neighborhoods for all. As of the most recent community update, 15,810 people have been housed and there has been a 9% reduction in new households becoming homeless.

Homeless Census

The Homeless Census is an annual countywide collaborative effort to help assess regional homeless needs. The data from the census is used to plan, fund, and implement actions for reducing chronic homeless and circumstances that bring about homelessness. In addition, two formally homeless persons are on the Continuum of Care Board. The Urban County participates with other jurisdictions to conduct a biennial countywide homeless count. The Urban County financially contributed and participated in the most recent countywide Homeless Census Point-in-Time Count that took place in 2023. The Results of the Homeless Census were published on May 30, 2023. The results of 2023 Homeless Census and Survey are available at:

<https://osh.sccgov.org/continuum-care/reports-and-publications/santa-clara-county-homeless-census-and-survey-reports>

Coordinated Assessment and Prioritization for Permanent Supportive Housing

The Santa Clara County CoC initiated phase one of the coordinated assessment for all homeless populations in November 2015. Coordinated assessment is a consistent, community wide intake process to match people experiencing homelessness to existing community resources that are the best fit for their situation. The Santa Clara County CoC uses coordinated assessment for all permanent housing programs for people who are homeless in Santa Clara County, including permanent supportive housing and rapid rehousing.

In Santa Clara County's coordinated assessment system, all people who are homeless will complete a standard triage assessment tool (the VI-SPDAT) that considers the household's situation and identifies the best type of housing intervention to address their situation. Permanent housing programs, including permanent supportive housing and rapid rehousing, will fill spaces in their programs from a community queue of eligible households generated from the standard assessment. This coordinated process will reduce the need for people to traverse the county seeking assistance at every provider separately. Assessments are completed by HMIS partner agencies as part of the standard HMIS intake.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Urban County continued their commitment of reducing and ending homelessness by awarding CDBG funding to the following agencies:

Community Solutions - La Isla Pacifica Shelter (Activity 1867). The shelter provided emergency and short-term housing, food, counseling, and life skills workshops to 18 very low income women, and their children, who are survivors of domestic abuse.

Family Supportive Housing – San Jose Family Shelter (Activity 1869). San Jose Family Shelter assisted 22 families with children with housing, counseling, and housing search activities. During a family's three-month program participation they work on an intensive case plan with an assigned Case Manager which helps them develop skills needed to obtain permanent housing, increase skills, and gain self-sufficiency.

LiveMoves – The Opportunity Center, Palo Alto (Activity 1866). LifeMoves assisted 12 individuals with the following services: case management, housing search and placement, and daily living activities, such as meals and laundry.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Urban County is committed to helping low-income individuals and families avoid becoming homeless. The Continuum of Care Team has worked with stakeholders to develop a policy for homeless persons who are discharged from publicly funded institutions. The discharge policy has been incorporated into the Santa Clara Countywide Quality Assurance Standards for Homeless Housing & Service Programs. In addition, the Urban County has established a Homeless Hotline that is being utilized as resource for discharge planning. Hospitals are utilizing the hotline since hospital discharges have a priority for shelter beds. In addition, the hotline is utilized by the County's Emergency Psychiatric Services and 24-hour care.

To prevent low-income individuals and families from becoming homeless, the Urban County awarded a CDBG grant to Sacred Heart's Homeless Prevention Program (Activity #1879). The Homelessness Prevention program provided 1-1 housing and referral services for 143 unduplicated Santa Clara County households. The program's purpose is to enable low-income residents to maintain housing and achieve long-term stability.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Urban County also awarded CDBG funds to agencies whose programs assist homeless persons and families make the transition to permanent housing and avoid becoming homeless. These agencies and their programs include:

Family Supportive Housing – San Jose Family Shelter (Activity 1869). San Jose Family Shelter assisted 22 families with children with housing, counseling, and housing search activities. During a family's three-month program participation they work on an intensive case plan with an assigned Case Manager which helps them develop skills needed to obtain permanent housing, increase skills, and gain self-sufficiency.

Family Supportive Housing - Bridges Aftercare Program (Activity 1868). The Bridges Aftercare Program extends the support of those residents who transitioned into permanent housing from the San Jose Family Shelter by an additional three months. The families, living in permanent housing for the first time since experiencing homelessness, learn to develop skills that will help them retain housing, such as budgeting, social skills, good tenant practices and healthy living. The program aims to help families gain greater self-determination and transition from homelessness to stable housing. This program serves many Entitlement Cities within the county. Unfortunately, this program did not end up serving Urban County residents in PY23/ FY24. County CDBG funds were not able to support this program due to this.

YWCA- Domestic Violence Supportive Services (Activity 1878). The YWCA Domestic Violence Services primary purpose is to prevent and address the harmful impacts of domestic violence by providing essential services to low-income individuals, such as crisis intervention, counseling and legal services. Their Emergency Housing Program serves survivors in immediate danger of domestic violence by providing emergency, confidential housing so that survivors don't have to choose between safety and homelessness. The YWCA served 82 clients during PY23/ FY24.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Not applicable, there are no public housing developments in the Urban County.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Santa Clara County Housing Authority (SCCHA) is proactive in incorporating resident input into the agency's policy-making process. An equitable and transparent policy-making process that includes the opinions of residents is achieved through the involvement of two tenant commissioners, one being a senior citizen, on the SCCHA board.

Actions taken to provide assistance to troubled PHAs

Not Applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In an effort to ameliorate the negative effects of public policies that serve as barriers to affordable housing, the Urban County has taken an active role to accelerate the production of housing that is eligible for County of Santa Clara Measure A Housing Bond funds. In an effort to develop more affordable housing, the County has established a Developer Qualified Pool that can help accelerate the process of developing affordable and supportive housing on publicly owned land. This Developer Qualified Pool consists of experienced developers that are aligned with the Consolidated Plan goals of increasing affordable housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The Urban County works in coordination with non-profit organizations to actively provide a wide variety of countywide housing assistance. These efforts include funding for non-profit builders and local agencies to construct affordable housing and maintain affordable rents. The Urban County is also a significant funder of housing for homeless persons, special needs persons, and seniors. Additionally, the County funds and provides emergency shelters, transitional, and supportive housing for other special needs populations countywide.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The County of Santa Clara Public Health Childhood Lead Poisoning Prevention Program is a state-funded program aimed at identifying and treating children who are at risk for lead poisoning. Their mission is to identify children with elevated blood lead levels, and to subsequently investigate, find, and remediate the source of lead poisoning if possible. The program works with children from birth to age 21, and involves a multidisciplinary team consisting of a coordinator, a public health nurse, a registered environmental health specialist, and a community worker. Through a coordinated team effort, they provide case management for children who have elevated blood lead levels that meet program requirements, and with collaboration with community partners, they aim to lower blood lead levels of all children in the County.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The Urban County, in its continuing effort to reduce poverty, will prioritize funding agencies that provide direct assistance to the homeless and those in danger of becoming homeless. Additionally, the Urban County has made a commitment to improve the communication and service delivery capabilities of agencies and organizations that provided programs to assist the homeless.

Historically, the Urban County has provided funding to agencies such as Sacred Heart Community Services, LifeMoves, and Community Solutions, and several other service providers. One of the most important services of these agencies is to help families obtain stable housing and reduce the percentage of their income paid for housing, allowing them to use a greater percentage of their income for other essential goods and services (food, clothing, medical care, etc.) The services that these agencies provide which will assist in the reduction of poverty include:

- Affordable housing and referral services
- Information and counseling on tenant/landlord issues
- Shared housing counseling and placement
- Counseling, shelter services, and general assistance to very low-income or homeless populations
- Services that address the needs of the frail-elderly, or persons with disabilities
- Services that address the needs of low-income children and their families

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The Urban County operates within the larger geographical area of Santa Clara County and participates in a number of efforts to coordinate housing and services. For example, the County guides the preparation of the U.S. Department of Housing & Urban Development Continuum of Care (CoC) Funding. The CoC meets regularly, both the subcommittees and as a whole, to improve coordination of homeless prevention services and programs. Multiple jurisdictions, housing developers, and social service providers cooperate on a continuing basis to improve the state of housing and homelessness on a countywide basis. Urban County staff will continue the following collaborative efforts to improve institutional structure:

- Coordination on the 2025-2030 Consolidated Plan with entitlement jurisdictions and Urban County Partners
- Leading monthly meetings with entitlement jurisdictions at the Housing/CDBG Coordinators Group
- Joint jurisdiction RFPs and project review committees
- Coordination on project management for projects funded by multiple jurisdictions
- HOME Consortium between the Urban County and participating jurisdictions for affordable housing projects
- The biennial Homeless Census
- PLHA Consortium between Urban County and participating jurisdictions for affordable housing projects and homelessness activities

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Urban County benefits from a strong jurisdiction and region-wide network of housing and

community development partners, such as the CDBG Coordinators Meeting and the Continuum of Care (CoC). The Housing/CDBG Coordinators group meets on a monthly basis for regionwide coordination of housing issues and to discuss potential funding opportunities that would bring in additional resources to address affordable housing. The group has expanded to include community partners outside of CDBG entitlement communities to partner on critical efforts that are impacting vulnerable communities. To improve intergovernmental and private sector cooperation, the Urban County will continue to lead coordination efforts and participate with other local jurisdictions and developers in sharing information and resources.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The Urban County continues to use CDBG entitlement grant funds to contract and partner with local non-profit agencies for services including enforcement activities with regard to fair housing.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The County's Office of Supportive Housing has developed a Monitoring Plan to address the various financial and programmatic monitoring requirements of the different Housing & Community Development programs. In addition to on-site monitoring, the Plan requires funded agencies to submit quarterly reports on the status of their projects. Project reimbursement requests are held until quarterly reports are current and approved by the CDBG Program Manager. Projects that are not substantially meeting contract goals are discussed for possible action. Projects that continue to fall behind meeting goals could be subject to withholding reimbursement until corrective action is productive. The County has had to terminate one contract due to lack of services utilized by Urban County residents in the program.

The Urban County monitors the HOME Program annually by selecting a sample of HOME-assisted units for property inspection and a request to the funded agency for verification of tenant's income and rental data. The units to be inspected are drawn from a sample of 10 percent of the HOME-assisted units. Deficiencies are noted by the County's Asset management Team and follow up inspections are made to verify that the recommended corrections were made. As part of the Urban County's annual HOME monitoring, HOME rental projects consisting of five or more HOME-assisted units will be reviewed for affirmative marketing. An evaluation is prepared for each of the affirmative marketing plans for the effectiveness of leasing vacant units.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Under HUD's Code of Final Regulations for the Consolidated Plan (24 CFR Part 91 Sec. 91.105), the Urban County must adopt a Citizen Participation Plan (CPP) that sets forth the Urban County's policies and procedures for citizen participation in the planning, execution, and evaluation of the Consolidated Plan, Action Plans, and CAPER. This CPP provides guidelines for the Urban County to provide and encourage public participation by residents, community stakeholders, and grant beneficiaries in the process of drafting, implementing, and evaluating the Consolidated Plan and related documents. The citizen participation process includes outreach, public hearings, community forums, and opportunities for comment.

Public notices were published in the San Jose Mercury News and El Observador, notifying the public of the upcoming public hearing as well as the 15-day public comment period from August 23, 2024, to September 10, 2024.

The Plan was made available electronically at:

www.sccgov.org/sites/osh/HousingandCommunityDevelopment/UrbanCountyProgram/Pages/home.aspx

In addition, public comment was encouraged at the hearing listed below, or could be submitted in writing to:

County of Santa Clara
Office of Supportive Housing
150 West Tasman Street
San José, CA 95134

Public Hearing:

September 10, 2024, 9:30 am

Santa Clara County Board of Supervisors Hearing
Board of Supervisors' Chambers
County Government Center
70 West Hedding Street, 1st floor, San Jose, CA 95110

As part of the public hearing on September 10, the agenda included the following language: "In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodation for these meetings should notify the Clerk of the Board's office 48 hours prior to the meeting at (408) 299-5001 or boardoperations@cob.sccgov.org .

The following comments were received at the Public Hearing on September 10:

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The County had no changes in program objectives during the program year.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 24 CFR 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Project	Address	Inspection Date	Inspection Issues	Summary of Issues
Carroll Inn	174 Carroll St, Sunnyvale CA 94086	12/13/2023	Pass – No Issues detected	Compliant

CR-50 Table 16

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

One component of the monitoring process includes reviewing the affirmative marketing plans for HOME-assisted units. Affirmative marketing for housing development with HOME assistance is included as a requirement in every loan agreement the County executes with housing developers. Developers are required to develop an affirmative marketing plan and use it in their tenant selection process. County staff review the plans at lease-up and during HOME monitoring activities.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

None.

Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)

As mentioned previously, the Urban County has taken an active role to accelerate the production of housing that is eligible for County of Santa Clara Measure A Housing Bond funds. In an effort to develop more affordable housing, the Urban County has established a Developer Qualified Pool that helps accelerate the process of developing affordable and supportive housing on publicly owned land. This Developer Qualified Pool consists of experienced developers that are aligned with the Consolidated Plan

goals of increasing affordable housing. There are 39 affordable and/or supportive housing developments that have been completed or are currently under construction. In addition, the County is pro-active in seeking additional funding sources to develop more affordable housing. In recent years, the County has been successful in securing funding through Permanent Local Housing Allocation (PLHA) and Local Housing Trust Fund (LHTF) funding from the State of California.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Table 14 – Total Labor Hours

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 15 – Qualitative Efforts - Number of Activities by Program

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Narrative:

The County did not fund any projects with Section 3 reporting requirements in PY23/ FY24.



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Summary of Accomplishments
 Program Year: 2023

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SANTA CLARA COUNTY

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Acquisition	Acquisition of Real Property (01)	Persons	0	0	0
	Total Acquisition		0	0	0
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	0	44	44
	Total Housing		0	44	44
Public Services	Operating Costs of Homeless/AIDS Patients Programs (03T)	Persons	0	22	22
	Senior Services (05A)	Persons	0	1,144	1,144
	Services for Persons with Disabilities (05B)	Persons	0	129	129
	Youth Services (05D)	Persons	0	380	380
	Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)	Persons	0	361	361
	Tenant/Landlord Counseling (05K)	Persons	0	90	90
	Housing Information and Referral Services (05X)	Persons	0	250	250
	Total Public Services		0	2,376	2,376
Grand Total			0	2,420	2,420



SANTA CLARA COUNTY

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	29	2
	Black/African American	0	0	0	0
	Asian	0	0	2	0
	American Indian/Alaskan Native	0	0	1	0
	Native Hawaiian/Other Pacific Islander	0	0	1	0
	American Indian/Alaskan Native & White	0	0	1	0
	Other multi-racial	0	0	10	8
	Total Housing		0	0	44
Non Housing	White	1,550	697	0	0
	Black/African American	317	1	0	0
	Asian	387	4	0	0
	American Indian/Alaskan Native	20	4	0	0
	Native Hawaiian/Other Pacific Islander	7	4	0	0
	American Indian/Alaskan Native & White	8	4	0	0
	Asian & White	5	3	0	0
	Black/African American & White	4	1	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	9	9	0	0
	Other multi-racial	163	35	0	0
Total Non Housing	2,470	762	0	0	
Grand Total	White	1,550	697	29	2
	Black/African American	317	1	0	0
	Asian	387	4	2	0
	American Indian/Alaskan Native	20	4	1	0
	Native Hawaiian/Other Pacific Islander	7	4	1	0
	American Indian/Alaskan Native & White	8	4	1	0
	Asian & White	5	3	0	0
	Black/African American & White	4	1	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	9	9	0	0
	Other multi-racial	163	35	10	8
Total Grand Total	2,470	762	44	10	



SANTA CLARA COUNTY

CDBG Beneficiaries by Income Category [\(Click here to view activities\)](#)

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low (<=30%)	27	0	0
	Low (>30% and <=50%)	15	0	0
	Mod (>50% and <=80%)	2	0	0
	Total Low-Mod	44	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	44	0	0
Non Housing	Extremely Low (<=30%)	0	0	1,523
	Low (>30% and <=50%)	0	0	615
	Mod (>50% and <=80%)	0	0	332
	Total Low-Mod	0	0	2,470
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	0	0	2,470



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2023
 SANTA CLARA COUNTY , CA

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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	1,482,102.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	104,310.23
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,586,412.23

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	485,023.43
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	485,023.43
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	228,284.66
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	713,308.09
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	873,104.14

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	485,023.43
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	485,023.43
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	226,161.80
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	226,161.80
32 ENTITLEMENT GRANT	1,482,102.00
33 PRIOR YEAR PROGRAM INCOME	3,054,936.47
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	4,537,038.47
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	4.98%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	228,284.66
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	228,284.66
42 ENTITLEMENT GRANT	1,482,102.00
43 CURRENT YEAR PROGRAM INCOME	104,310.23
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,586,412.23
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	14.39%

Attachment to PR26-CDBG Financial Summary Report

List of Adjustments

Line 15	An Adjustment of \$288,663.10 for total expenditure in PR 23/ FY24. The is a combination of Admin and Public Service Activities.
Line 27	An adjustment of \$235,883.50 was made to include payments that were made for the following Activities from Program Year 2023 (FY24): Activity 1864 (\$2,473.34), Activity 1866 (\$3,916.99), Activity 1867 (\$6,633.23), Activity 1869 (\$5,311.50), Activity 1873 (\$3,521.27), Activity 1874 (\$5,833.57), Activity 1876 (\$3,261.72), Activity 1877 (\$2,946.68), Activity 1878 (\$1,918.27), Activity 1879 (\$383.53), Activity 1880 (\$141,138.37), Activity 1870 (\$6,617.69), Activity 1872 (\$13,468.21) and Activity 1871 (\$27,834.03).
Line 37	An adjustment of \$52,779.60 was made to include payments that were made for Activity 1881 for Admin

ATTACHMENT 2

Public Comment

The following comments were received at the Public Hearing on September 10, 2024:

- (Public comments will be summarized here.)