

## 2023 Santa Clara County Continuum of Care Funding Process and Timeline

Event/ Activity	Responsible	Date/Time	Place	Notes
NOFO Released	HUD	July 5	N/A	HUD released the Notice of Funding Opportunity
Local Competition Announcement	OSH, Homebase	July 6	Via email, CoC Website	Announce competition deadlines. Release Supplemental Application for New Projects & Projects without One Year of Data.
TA Workshop	OSH, Homebase	July 19	Online (Zoom)	Review local competition timeline & instructions for New Project applicants. Training on HUD Project Application in e-snaps for all applicants.
Proposals DUE for New Projects & Projects Without One Year of Data	New Project Applicants	August 4 By Noon	Via email	See Supplemental Application for New Projects for list of required documents and submission information.
Review & Rank Panel Training	Homebase	August 7	Online (Zoom)	Review & Rank Panel receives training for scoring projects.
Review & Rank Panel reviews Proposals	Homebase, Priority Panel	August 2 – August 21	N/A	Review & Rank Panel reads and scores proposals individually.
New Project Applicant Interviews with R&R Panel	New Project Applicants, Homebase	August 21 – September 1	Online (Zoom)	Review & Rank Panel meets to interview applicants
Draft e-snaps project applications DUE for Renewal Projects	Renewal Applicants	August 25 By Noon	Via e-mail	Preliminary priority list emailed to applicants.
Distribution of Preliminary Priority List	OSH, Homebase	September 1 By Noon	Via e-mail	Preliminary priority list emailed to applicants.
Notification of Appeal	All Applicants	September 5 By Noon	Via e-mail	Applicants who intend to appeal their ranking on the preliminary priority list must notify Homebase of their intent to appeal.
Written Appeals due	All Applicants	September 6 By 5pm	Via e-mail	Applicants may inspect their scores and formulate a written appeal based on appeal policy.
Appeals Committee meets	Appeals Committee	September 7	Online (Zoom)	Review appeals and recalculate scores, if necessary.
NOFA Committee meets	NOFA Committee	September 7, 3-4pm	Online (Zoom)	NOFA Committee reviews Tier 2 and develops recommendations regarding strategic allocation of CoC funding.
CoC Board Approval of Priority List	OSH	TBD, by September 13	Online (Zoom)	Present final priority list to CoC Board for approval.
Distribution of Final Priority List	OSH, Homebase	September 13	Via e-mail	Final priority list emailed to applicants and published on CoC website.
Homebase and Applicants review & revise project applications	Homebase, OSH	August 2 – September 21	N/A	HomeBase and OSH work with applicants to finalize e-snaps applications for submission.
Final HUD Project Applications submitted in e-snaps	All Applicants	September 21	Online	Applicants finalize applications in e-snaps, including all necessary attachments.
CoC Consolidated Application Posting	OSH, Homebase	September 25	Online	CoC consolidated application is posted on CoC website.
Community Hits Submit in E-snaps	OSH	September 26	Online	Application is packaged and submitted to HUD.
Application is due to HUD	OSH, Homebase	September 28	N/A	