Santa Clara County Continuum of Care
Coordinated Assessment Working Group Meeting Notes
11/12/20

Attendees

- Sasha Drozdova Caine – Homebase
- Laura Foster – BWC
- Elisha Heruty – OSH
- Kathryn Kaminski – OSH
- Kerry Lao – YWCA
- Beile Lindner – Homebase
- Hilary Barroga—OSH
- Trevor Mells – Bitfocus
- Leila Qureishi – OSH
- Hunter Scott – HomeFirst
- Lisa Reeves—LEAB
- John Duckworth—LEAB
- Nicole Bell—FHP
- Aida Navarro—VA
- Amanda Olson—Streets Team
- Shireen Alinani—Housing Choices
- Sandra Fernandez
- Erika Laguna—Streets Team
- Desiree Rodriguez—HomeFirst
- Becky Luong—Abode
- Benaifer Dastoor—WVCS
- Nikole Thomas – Homebase

Coordinated Assessment System Data Update

- Leila from OSH provided data on the Coordinated Assessment System (CAS)
  - Assessment (VI-SPDAT) data from November 15, 2015 – October 31, 2020
    - 38,506 total VI-SPDATs (includes duplicates)
    - 25,860 unduplicated VI-SPDATs
      - 20,243 individual adults
      - 1, 663 transition age youth (TAY)
        - Note: TAY (18-24-year-olds) are also assessed with Single Adult or Family VI-SPDATs. Because of this, TAY actually make up about 10% of all assessments.
      - 3,892 families with children
      - 62 justice discharges
      - 800+ VISPDATS are included from the Confidential Queue
  - Intervention score range data from November 15, 2015—October 31,2020
    - 36% score within Permanent Supportive Housing (PSH) range
    - 48% score within Rapid Rehousing (RRH) range
    - 16% score within Minimal intervention range
  - There have been over 2,469 referrals to PSH and over 5,337 referrals to RRH to date.
  - As clients are older, they are referred at higher rates to PSH programs.
  - RRH data may be skewed in favor of 18-24, due to direct referrals.
  - Next time, Leila will provide a race/ethnicity breakdown.

- Leila went over some analysis and data breakdowns for individuals coming from and exiting to skilled nursing facilities per the request of the Long Term Supports and Services Committee.
  - Over the past five years, there has been an increase in clients reporting that their residence prior to program entry was a long-term care facility and a majority of these individuals (45 out of 75) were placed into Emergency Shelter.
  - A majority of the clients (65 of 75) had a reported disability and 51% of clients fall into the RRH intervention range and 40% into PSH intervention range.
  - The age distribution of clients who were previously residing in a long-term care facility peaks at the 55-64 age group
  - 49% of program exits to long term facilities or nursing homes come from Emergency Shelters.
    - Clients who exit to long term care facilities have a very high level of need - 63% score in the PSH range

Coordinated Assessment System Introductory Webinar Proposal

- Homebase presented a proposed outline for a webinar on the CAS and sought feedback form the group.
- Background: one of the recommendations that came out of the 2019-20 CAS evaluation was that the CoC should create a mandatory recorded webinar on the CAS for all new program staff as a means of providing a high-level overview of the system and relevant provider responsibilities.
- The webinar would go over:
  - The importance of coordinated assessment and the HUD requirement for CoCs
  - How coordinated assessment operates in Santa Clara County
    - "No wrong door" approach
    - Examples of what can and can't be accessed at access points
    - How prioritization, the community queue, and referral processes work
  - The roles and responsibilities of:
    - Providers
    - The CoC
    - Participants
- Discussion and feedback on proposed outline
  - There were a couple of suggestions to incorporate sample case studies and hypotheticals to show different possible outcomes and how a client can flow through the system.
  - There was a note to emphasize that there is there is no set timeline for flowing through the system, that the VI-SPDAT is only administered by trained individuals, and that the VI-SPDAT is an assessment based on self-report.
  - There was discussion around the importance of continuing to emphasize the different types of VI-SPDAT assessments and why they are used.
  - There was discussion about having consistent messaging around the importance of being in the queue for people who are losing hope.

- There was general agreement that having a training for staff to refer back to for a refresher will be invaluable for agencies.
- There was agreement that it would be good to have this training available to staff as early as possible after they start, even if it's before their HMIS or VI-SPDAT training.
  - This training can provide a solid foundation and put those later trainings into further context.
- Additionally, the webinar will be helpful for staff who don't work with HMIS on a regular basis but would benefit from having an understanding of the CAS.
- This webinar doesn't necessarily free up space in the VI-SPDAT training, but it fills a gap in terms of necessary context.
- There was general agreement on the training being an hour to an hour and a half broken down into different modules, so it doesn't have to be done in one sitting necessarily.

Overview of New Coordinated Entry Reports in Clarity

- These reports were released in October and can be run by anyone who has a Clarity account and is an authorized user.
- The CE Assessment Details report is available under the "Assessments Based Reports" folder and summarizes key CE data by your agency. It produces a table of all of the assessments in your agency during a certain date range.
- Data available through this report:
  - Client Info
    - Client Name
    - Unique Identifier
    - Age
    - Gender
    - Vet Status
    - Contact Info Entered?
  - Assessment Data
    - Assessment Date
    - Assessment Name
    - Assessment Processor
    - Assessing Program
    - Assessing Staff
    - Assessing Staff Home Agency
    - Assessment Score
    - Assessment Sub-score(s)
  - CE Data
    - CE Household Type
    - # of Adults/Children in CE Household
    - Queue to which referred

- The CE Assessing Staff report is also available under the "Assessments Based Reports" folder and is similar to first report but shows clients assessed in your agency broken out by the staff members administering the assessment.
- The CE Demographic Reports is also found under the "Assessments Based Reports" And shows you all clients assessed at your agency and gives you key demographic breakdowns.
- There are new data elements available thanks to 2020 data standards:
  - New data elements include chronic homelessness status, homeless and housing history, and income information that can all be summarized on one page.
- Referral Statistics Report: This report can be found under the "Community & Referrals Reports" folder.
- You almost always want to run Inbound referral statistics; outbound referral statistics won't be useful to most agencies.
  - The inbound referral statistic report will give you a report on all clients referred to your agency and include the following information:
    - Pending & In-Process referrals
    - Completed Referrals
    - Denied Referrals
    - Programs referrals
    - Time to connect a referral
- You can run any of these reports directly or export it into an Excel or PDF file. There is more functionality with the webpage format, however.

Establishing Subcommittee to Explore Capturing Cognitive Functioning and Functional Capacity During Assessment

- Hilary from OSH announced that the CoC plans to create a time-limited CAWG subcommittee to look at how to improve access and prioritization for individuals who have issues with functional capacity and cognitive functioning.
- The Long Term Supports and Services Committee did a lot of background research on the issues this community faces and identified potential opportunities moving forward.
- The CAWG subcommittee would tentatively meet one or twice a month for a few months.
- The goal would be to identify improvements to access for people who need additional supports and to overcome the gaps for individuals with functional capacity or cognitive impairments who aren't able to represent their situation as fairly or equally as those who do not have similar limitations.
- The group would think through If there's an additional assessment that's needed, what that could be, and how it should be incorporated into the current CAS process.
  - The group would then put forward recommendations around to the CoC board.
- If you're interested in participating in the subcommittee, please email Hilary Barroga (Hilary.Barroga@hhs.sccgov.org) or Homebase (SantaClaraCoC@homebaseccc.org).

- Next meeting: Thursday, January 14th at 1pm
    - **NOTE – meetings now back to every other month**